

Init: _____

HKC Lead Remediation Program

Property/Owner Information Form

Date: _____

Property ID: _____

Owner Information

1. Name: _____

2. Address: _____

3. City: _____ 4. State: _____ 5. Zip Code: _____

6. Home Phone #: _____ 7. Cell Phone #: _____

8. Work Phone #: _____

9. Which is the best number to call to reach you? (Check one) ___ Home ___ Cell ___ Work

10. What is your email address? _____

Address of the property in question:

11. Street: _____

12. City: _____ 13. Zip: _____

14. How many years have you owned the property? _____ (If not one full year, skip to 15).

15. How many months have you owned the property? _____

16. How did you hear about this program? (check all that apply)

- advertisement
- 3 hour lead hazard mitigation seminar
- 8 hour lead safe renovator/remodeler course
- referral from a municipality or agency
- recruitment event
- colleague or friend
- outreach worker called
- outreach worker came to your property
- Other: _____

17. In what year was the house/ structure built? : _____

18. What type of building is it? (check one):

- ___ Owner Occupied Single Family
- ___ Single Family Rental
- ___ Commercial
- ___ Owner Occupied Multi Unit
- ___ Multi-Unit Rental

If the property is owner occupied, the owner also needs to fill out a tenant application.

19. How many units are in the building? (check one):

___ 1 ___ 2 ___ 3 ___ 4 ___ 5 ___ other (write number)

For Internal Use: Block Group Designation (staff: check block group)

31.	Providence (BG 1 & 3)				Woon. (BG 2)	C. F. (BG 3)	Pawt. (BG 4)	Out of BGs
	CT25, 1	CT 22, 1	CT 13, 3	CT 14, 1				

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20. How many of these units will be enrolled? (check one):

____1 ____2 ____3 ____4 ____5 ____ other (write number)

21. Has the property ever had a Comprehensive Lead Inspection? ____Yes ____No

22. Has the property ever had a Clearance Inspection (in the case of mitigation)? ____Yes ____No

22. Have you done any work to remediate lead in your home before this current effort? ____Yes ____No

23. If you answered yes to number 19, what type of work did you have done? (check all that apply)

____ replace windows	____ wet scrape and paint existing hazards
____ remediate window friction with existing windows	____ do remodeling work with recommended containment.
____ vinyl side the home	____ add mulch, sod, or gravel around the home
____ plane or remove doors	____ other: _____

24. In doing the work mentioned above, did you or a contractor ever use (check all that apply):

____ belt sander ____ mechanical floor sander ____ hand sander
____ sand blaster ____ chemical stripper ____ none of the above

25. Was this work done by? (check all that apply):

____ yourself ____ another non-professional
____ a contractor ____ a Lead Hazard Reduction Contractor

Questions	Yes	No	Unknown
26. Was there ever a Lead Safe Certificate issued for this home or structure?			
27. Was there ever a Certificate of Conformance issued for this home or structure?			
28. Has the property been cited for lead or other code violations?			
29. Is the property owned by public housing or do tenants occupying any of the units receive a Section 8 voucher? Note unit numbers if not all units: _____			
30. Is there a daycare operating at the property that is licensed by DCYF or does anyone provide childcare supported by DHS at the property?			

Signature

I certify that the information provided in this document is complete and accurate. I understand that my failure to provide complete and accurate information or to meet owner requirements will result in permanent disqualification from the program.

Property Owner Signature

Date



HKC Lead Remediation Program

Owner Application, Part II

You are applying to enroll your property in the Healthy Kids Collaborative (HKC) Lead Remediation Program. In order to qualify, an information/agreement form must be submitted for each property owner and for each tenant. An initial lead assessment will be done in your unit by a West Elmwood Housing Development Corporation (WEHDC) or Blackstone Valley Community Action Program (BVCAP) staff person. Once approved into the program, a Rhode Island (RI) Environmental Lead Inspector (ELI) will assess the home (a comprehensive inspection) then a CLEARCorps RI or Realty Endeavors for Affordable Community Housing (REACH) crew will remediate the identified lead hazards. Finally, all units will receive an inspection for lead hazards and testing to insure it is lead safe after work is completed.

Property Owner Requirements:

- Property owners will help provide access to tenants to be enrolled into the program.
- Owners will provide access to the property for program staff to complete a risk assessment of the property and an ELI will perform a comprehensive inspection before rehabilitation work begins.
- Owners will facilitate occupant income verification by providing information to occupants on how to submit income verification documents to BVCAP or Childhood Lead Action Project (The Project). (A copy of the most recent tax returns or a current pay stub with year to date information.)
- If necessary, owners will provide information and consent forms to occupants for completion and submission to BVCAP or Childhood Lead Action Project (The Project).
- Owners will comply with the requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (URA) and shall not permanently displace any existing tenants as a result of lead hazard reduction work performed under this agreement.
- Owners will pro-rate the rent for each unit enrolled in the program, according to RI regulations, for the time tenants are relocated from the apartment if over 3 days.
- Owners agree to not raise rents of the units that were remediated in this program more than 3% per year for a 3 year period (consecutive) and will give priority to families with children under the age of six for **three years** following the completion of the project.
- Owners will notify potential buyers of this agreement in writing should the property change ownership. They understand that CLEARCorps may audit their records to verify compliance.

Property Owner Benefits:

- All qualifying units (apartments or houses) will receive a State of Rhode Island Lead Safe Certificate.
- Units will receive an inspection for lead hazards when enrolled and testing to insure they are lead safe after work is completed.
- CCUSA participating organizations – WEHDC, CLEARCorps RI, or REACH – will fix lead hazards in each unit according to Federal and State laws.
- During the work phase, residents must be out of the unit. The program will give them financial help to do this.
- Families in the program will learn how to keep their children safe from lead poisoning and their unit safe from lead hazards.
- The program will refer families to other state programs and community resources for additional home repairs.

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- The program will refer participating families to resources for additional education on lead safety, testing, or other associated services.
- Owners of properties that are not eligible for the HKC Lead Remediation Program due to other housing or code issues may be referred to other programs to help fix those issues (not covered in this program). It will be possible to resubmit the application to this program at a later date.

Signatures

Limitation of Liability

Owner agrees to remove or secure any cash or valuables (in common areas) before the WEHDC CLEARCorps staff enters the dwelling unit. IN NO EVENT SHALL CLEARCORPS USA, CLEARCORPS RI, WEST ELMWOOD HOUSING DEVELOPMENT CORPORATION, REACH, CHILDREN'S HEALTH FORUM OR ITS OFFICIALS BE LIABLE TO THE TENANT OR ANY OTHER PERSON OR ENTITY FOR ANY DAMAGES, INCLUDING BUT NOT LIMITED TO ACTUAL, CONSEQUENTIAL, INCIDENTAL, INDIRECT, MULTIPLE, PUNITIVE, OR SPECIAL DAMAGES, ARISING OUT OF OR RELATING TO ANY LOSS OR THEFT OF SUCH CASH OR VALUABLES.

Fiscal Responsibility

I understand that the funding for this program is subject to appropriations by ClearCorps USA.

Non-Liability for Personal Injuries

I will identify and hold ClearCorps USA, ClearCorps RI, West Elmwood Housing Development Corporation, REACH, Children's Health Forum and its officials harmless against any claims for injury or damage of any kind to persons or property occurring or arising during this program.

Disclosure of Information

I understand that should I sell my property after completion of lead hazard reduction that I am to disclose to the purchaser all pertinent information including, but not limited to, results of lead inspection/ risk assessment and all paperwork related to lead hazard control work.

I read and agree to these responsibilities _____(please initial)

I have read and understand the requirements listed in this application (including the appendix, if applicable). I certify that the information provided in this document is complete and accurate. **I understand that my failure to provide complete and accurate information or failure to meet owner requirements will result in permanent disqualification from the program. Please enroll my property in the Healthy Kids Collaborative (HKC) Lead Remediation Program.**

Property Address

Property ID

Property Owner Signature

Date

Home Telephone #

Work or Cell #



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Signatures, (continued)

Aesthetics: The Beauty of Your Home or Unit

The goal of the Healthy Kids Collaborative (HKC) Lead Remediation Program is to complete lead hazard reduction work to homes and units, in accordance with Rhode Island Regulations and lead safe work practices, in order to make the interior and/or exterior a lead safe space. In doing this work, licensed lead contractors will remediate lead hazards. They are concerned with the safety of the home or unit, not the beauty of a unit. The result of the work may leave areas of paint or doors mismatched. The HKC Lead Remediation Program is not responsible for matching paint or doors.

Paint

I understand that if there are any surfaces to be painted in the process of remediation that only the affected surfaces will be painted (surfaces where there were lead hazards) and will be painted in a neutral color with lead-free paint. This can stand as a final coat or, if desired, it can be a base to be painted over with a color that the owner or (in a agreement with the owner) the tenant chooses.

Doors

Doors that have been painted over many time can sometimes be a lead hazard, particularly if the door is providing a friction surface that could create lead dust. I understand that the HKC Lead Remediation Program will do whatever it can to use the doors that currently exist in the property while remediating an existing hazard. However, in the event that the door will be replaced, it will be replaced with a new, hollow-core, six panel door (or equivalent). It may not match the other doors currently existing in the home or unit. It will be the owner's responsibility, if he or she desires, to match the other doors to this replaced door. This program will only replace doors that present hazards.

Signatures

I have read and understand and agree to the information about paint and doors listed in this page. **Please enroll my property in the Healthy Kids Collaborative (HKC) Lead Remediation Program.**

Property Address

Tenant Signature

Date

HKC Lead Remediation Program

Please send completed applications to:

In Providence:

Carmen Lorenzo
Outreach Coordinator
Childhood Lead Action Project (The Project)
1192 Westminister Street
Providence, RI 02909
Ph: (401) 785-1310 ext. 202
Email: carmen@leadsafekids.org

**In Pawtucket, Woonsocket, or
Central Falls:**

Helga Ferreira
Outreach Coordinator
Blackstone Valley Community Action
Program (BVCAP)
32 Goff Avenue
Pawtucket, RI 02860
Ph: (401) 723-4520 ext 260
Email: Helgagizel@hotmail.com